

## BRAIN INJURY SERVICES

### BOARD OF DIRECTORS MEETING MINUTES

OCTOBER 24, 2018

225 KING WILLIAM ST, SUITE 508 (BOARDROOM)

**Present:** Denise Sartor, Paula Garshowitz, Sarrah Lal, Scott Paulin, Mike O'Brien, Rob Payne, Larry Rosenberg

**Regrets:** Mike Vanderzee, Jane Blums, Judy D'llario Jessica Moore, Kaela Millar

**Staff:** Joanna Pajak, Mila Ray-Daniels, Robert Beres (Guest)

Item	Discussion	Fwd	Action
1. Approval of Agenda	<ul style="list-style-type: none"> <li>• <b>Motion</b> Moved R. Payne Seconded by M.O'Brien That the agenda be approved as presented. Carried.</li>   <li>• <b>Declaration of Conflict of Interest</b> None</li> </ul>		
2. Approval of Consent Agenda	<ul style="list-style-type: none"> <li>• <b>Motion</b> Moved by D. Sartor Seconded by P. Garshowitz That the consent agenda consisting of: Board Meeting Minutes, September 26, 2018 and Quality Committee Minutes May 16, 2018, be approved as presented. Carried.</li> </ul>		
3. Business Arising From the Minutes	<p><b>Foundation Proposal Request for Funding</b></p> <p>M. Ray-Daniels reviewed the details of the request with members.</p> <p>Motion Moved by M. O'Brien Seconded by P. Garshowitz</p> <p><b>CEO Performance</b></p> <p>CEO performance, documents are ready to be discussed. Governance will meet with Mila to discuss after the in camera.</p>	X	Is there a conflict with the foundation cross appointee voting on requests
4. CEO Report	<p>M. Ray-Daniels presented the report and answered questions.</p> <p>V.Bartchouk and C.Sarraf were commended for their work on the outreach wait list.</p>	X	M.Ray-Daniels to bring any media coverage of 10 year anniversary to

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		X	<p>the next Board meeting.</p> <p>M.Ray-Daniels to ask N. Salciccioli to update budget for the next finance committee.</p>
5. Foundation Update	<p>R.Beres provided an update on the Foundation. 1.5 million dollars, 1 million tied up, 500k available for distribution.</p> <p>S. Hilson potential new board member will help on the marketing and fundraising side.</p> <p>Golf Tournament is being planned for the spring.</p>		
6. New Business	<p><b>Policy Review Update</b></p> <p>S.Paulin provided an update on where we are in the process of the policy review.</p> <p><b>Aprio Update</b></p> <p>S. Paulin let the Board members know that documents have been uploaded into Aprio and asked for feedback.</p> <p><b>Standing Agenda Items</b></p> <ul style="list-style-type: none"> <li>• <b>Quality Committee Update</b></li> <li>• <b>Governance Committee Update</b></li> <li>• <b>Finance Committee Update</b></li> </ul>		
7. Meeting Evaluation	The Board reviewed the prior meeting evaluation results and no concerns were noted.		
8. Adjourn	P. Garshowitz moved to adjourn.		
9. In Camera	An in camera session was held		
10. Next Meeting	November 28, 2018 at 5:30pm at the Main Office.		

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President's Signature

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Date