

BRAIN INJURY SERVICES

BOARD OF DIRECTORS MEETING MINUTES

SEPTEMBER 26, 2018

225 KING WILLIAM ST, SUITE 508 (BOARDROOM)

Present: S.Paulin, D. Sartor, J. Blums, S. Lal, M. O'Brien, J. Moore, R. Payne, P.Garshowitz, J. D'llario, K. Millar, L.Rosenberg

Regrets: M. Vanderzee

Staff: Mila Ray-Daniels, Joanna Pajak (recorder)

Guests:

Item	Discussion	Fwd	Action
1. Board Education Session	n/a		
2. Approval of Agenda	<ul style="list-style-type: none"> • Motion Moved by P. Garshowitz Seconded by L. Rosenberg That the agenda be approved as presented Carried. • Declaration of Conflict of Interest None. 		
3. Approval of Consent Agenda	<p>Board Meeting Minutes – August 1, 2018 Governance Committee Minutes – June 21, 2018 Finance Committee Minutes – June 13, 2018</p> <ul style="list-style-type: none"> • Motion Moved by M. O'Brien Seconded by J. Blums That the consent agenda consisting of Board Meeting Minutes, August 1, 2018 and Finance Committee Minutes, June 13, 2018 and Governance Committee Minutes, June 21, 2018 Carried. 		
4. Business Arising	<p>VP Position (Election at AGM)</p> <p>S.Paulin reminded the group that VP position will up for election at next month's AGM.</p>		
5. CEO Report	<p>M. Ray-Daniels presented the report and responded to questions as raised.</p> <p>M. Ray-Daniels noted that we have been accepted into Clinical Connect.</p>		
6. New Business	Foundation Relations		

Item	Discussion	Fwd	Action
	<p>S.Paulin and M.Ray-Daniels attended the Foundation's board meeting on September 12, 2018. Discussion occurred about moving the relationship between our Board and the Foundation Board forward.</p> <p>We were asked to provide more details on funding request, including priorities.</p> <p>The Foundation wants to move forward with a by-law and policy review along ours.</p> <p>We will be looking to cross-appoint a member of our Board to the Foundation Board.</p> <p>The Golf Tournament is postponed into the Spring.</p> <p>AGM (October Meeting)</p> <p>An election of VP will be held and a cross-appointment to the Foundation Board will be brought forward.</p> <p>J.Pajak and S.Paulin met to discuss setup of Aprio. Feedback is welcome from all members.</p>		
7. Standing Agenda Items	<p>Quality Committee Update No Quality Committee Updates at this time.</p> <p>Governance Committee Update J.Gledhill is reviewing the CEO performance reviews and will be making recommendations to the Board.</p> <p>Finance Committee Update L. Rosenberg reviewed the Q1 financial with members and answered questions. L.Rosenberg suggested that another member join the committee as his term is coming to an end in Nov 2019.</p>	X	M.O'Brien will follow up with J.Gledhill
8. Meeting Evaluation	The Board reviewed the prior meeting evaluation results and no concerns were noted.		
Adjourn	M.O'Brien moved to adjourn.		
9. Next Meeting	October 24, 2018 at 5:30pm at the Main Office.		
10. In Camera	n/a		