

# BRAIN INJURY SERVICES

## BOARD OF DIRECTORS MEETING MINUTES

APRIL 24, 2019

225 KING WILLIAM ST, SUITE 508 (BOARDROOM)

**Present:** Larry Rosenberg, Mike O'Brien, Denise Sartor, Rob Payne, Judy D'llario

**Regrets:** Jane Blums, Scott Paulin, Kaela Millar, Sarrah Lal, Paula Garshowitz, Jessica Moore, Mike Vanderzee

**Staff:** Joanna Pajak, Mila Ray-Daniels, Mary Jackson, Ryan McIntyre (Midfield)

Item	Discussion	Fwd	Action
1. Board Education Session	Branding Update: M.Jackson provided an update on branding. M.Jackson and R.McIntyre answered questions.		
2. Approval of Agenda	<ul style="list-style-type: none"><li>• <b>Motion</b> Moved by: R.Payne Seconded by: D.Sartor That the agenda be approved as presented. Carried.</li><li>• <b>Declaration of Conflict of Interest</b></li></ul>		
3. Approval of Consent Agenda	<ul style="list-style-type: none"><li>• <b>Motion</b> Moved by: D.Sartor Seconded by: J. D'llario That the consent agenda consisting of Board Meeting Minutes, March 26, 2019, Quality Committee Minutes, January 21, 2019 be approved as presented Carried.</li></ul>		
4. Business Arising From the Minutes	n/a		
5. CEO Report	M. Ray-Daniels reviewed the new CEO report and answered questions.		
6. Foundation	<b>Motion</b> Moved by: D.Sartor Seconded by : R.Payne That the report be presented to the foundation as is. Carried.		
7. New Business	<b>2019/2020 QIP</b>  <b>Motion</b> Moved by: J. D'llario		

Item	Discussion	Fwd	Action
	<p>Seconded by : L.Rosenberg That the 2019/2020 QIP be approved as presented.</p> <p><b>Patient and Family Engagement Strategy</b> M.Ray-Daniels presented the Patient and Family and Engagement strategy to the Board and answered questions. Data will be tracked and monitored to review outcomes.</p> <p><b>Political Landscapes</b> N/A</p> <p><b>Standing Agenda Items</b></p> <ul style="list-style-type: none"> <li>• <b>Quality Committee Update</b> D.Sartor discussed mechanisms for tracking targets. Tracking mechanism to be approved after the next quality meeting.</li> <li>• <b>Governance Committee Update</b> n/a</li> <li>• <b>Finance Committee Update</b> n/a</li> </ul>		
8. Meeting Evaluation	The Board reviewed the prior meeting evaluation results and no concerns were noted.		
9. Adjourn	D.Sartor moved to adjourn.		
9. In Camera			
10. Next Meeting	May 22, 2019 at 5:30pm at the Main Office.		

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President's Signature

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Date

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Secretary's Signature

\_\_\_\_\_  
Date