

BRAIN INJURY SERVICES

BOARD OF DIRECTORS MEETING MINUTES

JUNE 26, 2019

225 KING WILLIAM ST, SUITE 508 (BOARDROOM)

Present: Larry Rosenberg, Mike O'Brien, Denise Sartor, Judy D'Ilario, Jane Blums, Scott Paulin, Sarrah Lal, Jessica Moore, Mike Vanderzee, Kaela Millar

Regrets: Rob Payne, Paula Garshowitz

Staff: Joanna Pajak, Mila Ray-Daniels

Item	Discussion	Fwd	Action
1. Board Education Session	Ontario Health Teams		
2. Approval of Agenda	<ul style="list-style-type: none">• Motion Moved by: M. O'Brien Seconded by: J.Blums That the agenda be approved as presented. Carried.• Declaration of Conflict of Interest none		
3. Approval of Consent Agenda	<ul style="list-style-type: none">• Motion Moved by: M. O'Brien Seconded by: J.D'Ilario That the consent agenda consisting of Board Meeting Minutes, May 22, 2019, Finance Meeting Minutes March 20, 2019, Annual Reconciliation Report and Annual Information Return and MSAA Declaration of Compliance be approved as presented. Carried.		
4. Business Arising From the Minutes	Food Analysis Report M.Ray-Daniels reviewed the food analysis report with Board members and answered questions.		
5. CEO Report	M. Ray-Daniels reviewed the new CEO report and answered questions. <ul style="list-style-type: none">• Motion to acknowledge staff Moved by: L.Rosenberg Seconded by: J.Moore That the CEO communicates to staff the Board's gratitude and appreciation for their efforts towards the operational plan targets.		

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6. Governance Policies and Next Steps for Foundation Engagement	<p>M. Ray-Daniels provided an overview of the new governance policies.</p> <p>It was noted that the next steps involve engaging the foundation to ensure policies are aligned between the agency and the Foundation.</p>	X	L.Rosenberg will reach out to R.Beres to discuss next steps related to Foundation policy updates.
7. 2018/2019 Year End Financial Statements	<p>L.Rosenberg presented the year-end financial statements</p> <ul style="list-style-type: none"> • Motion Moved by: M.O'Brien Seconded by:D.Sartor <p>That the 2018/2019 Year End Financial Statements be approved as presented.</p>		
8. Fee for Service Strategy	M.Ray-Daniels reviewed the fee for service strategy with the Board and confirmed next steps.		
9. New Business	<p>Ontario Health Teams next steps</p> <p>Board members discussed OHT teams and how the agency could fit into the continuum of care.</p> <p>The Board is in agreement that the agency will proceed with a self-assessments.</p> <p>Standing Agenda Items</p> <ul style="list-style-type: none"> • Quality Committee Update No updates • Governance Committee Update No updates • Finance Committee Update No updates 		

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10. Meeting Evaluation	The Board reviewed the prior meeting evaluation results and no concerns were noted.		
11. Adjourn	K.Millar moved to adjourn.		
9. In Camera	n/a		
10. Next Meeting	August 28, 2019 at 5:30pm at the Main Office.		

 President's Signature

 Date

 Secretary's Signature

 Date