

BRAIN INJURY SERVICES

BOARD OF DIRECTORS MEETING MINUTES

AUGUST 28, 2019

225 KING WILLIAM ST, SUITE 508 (BOARDROOM)

***Present:** Mike O'Brien, Denise Sartor, Jane Blums, Scott Paulin, Rob Payne, Kaela Millar, Paula Garshowitz*

***Regrets:** Sarrah Lal, Larry Rosenberg, Judy D'Ilario, Mike Vanderzee, Jessica Moore*

***Staff:** Joanna Pajak, Mila Ray-Daniels*

Item	Discussion	Fwd	Action
1. Board Education Session	A Client and Staff presented to the Board.		
2. Approval of Agenda	<ul style="list-style-type: none"> • Motion Moved by: D.Sartor Seconded by: P.Garshowitz That the agenda be approved as presented. Carried. • Declaration of Conflict of Interest none 		
3. Approval of Consent Agenda	<ul style="list-style-type: none"> • Motion Moved by: M.O'Brien Seconded by: J.Blums That the consent agenda consisting of Board Meeting Minutes, June 26, 2019 Carried. 		
4. Business Arising From the Minutes	<p>Next Steps for Foundation Engagement</p> <p>L. Rosenberg's term is coming to an end of the next AGM, a Board to Foundation representative will need to be appointed.</p>	<p align="center">X</p> <p align="center">X</p>	<p>A cross-appointee will be chosen at the next AGM.</p> <p>S.Paulin to reach out to L.Rosenberg and R.Beres to move forward with Agency and Foundation Engagement.</p>
5. CEO Report	M. Ray-Daniels reviewed the new CEO report and answered questions. The Board agreed to adjust the residential days served targets due to client passing away.		

Item	Discussion	Fwd	Action
10. Next Meeting	September 25, 2019 at 5:30pm at the Main Office.		

President's Signature

Date

Secretary's Signature

Date