

BRAIN INJURY SERVICES

BOARD OF DIRECTORS MEETING MINUTES

SEPTEMBER 25, 2019

225 KING WILLIAM ST, SUITE 508 (BOARDROOM)

Present: Mike O'Brien, Denise Sartor, Rob Payne, Paula Garshowitz, Sarrah Lal, Larry Rosenberg, Judy D'llario, Mike Vanderzee, Jessica Moore

Regrets: Scott Paulin, Kaela Millar, Jane Blums

Staff: Joanna Pajak, Mila Ray-Daniels, Stacie Dertinger (guest), Candy Sarrah (guest)

Item	Discussion	Fwd	Action
1. Board Education Session	Clients Past, Present and Future Needs S.Dertinger did a presentation to the Board on the past, present and future needs of clients and answered questions.		
2. Approval of Agenda	<ul style="list-style-type: none">• Motion Moved by: P. Garshowitz Seconded by: D.Sartor That the agenda be approved as presented. Carried.• Declaration of Conflict of Interest none		
3. Approval of Consent Agenda	<ul style="list-style-type: none">• Motion Moved by: R.Payne Seconded by: P.Garshowitz That the consent agenda consisting of Board Meeting Minutes, August 28, 2019 and Finance Committee Minutes June 18, 2019 Carried.		
4. Business Arising From the Minutes	Foundation: Governance and By-laws No further updates.		
5. CEO Report	M. Ray-Daniels reviewed the new CEO report and answered questions.		
6. New Business	CH Lease Motion		

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	<p>Moved by: L.Rosenberg Seconded by: R.Payne That the CH Lease be approved as presented Carried.</p> <p>Nomination: Secretary Treasurer, Board to the Foundation</p> <p>L.Rosenberg provided an update on the Foundation.</p> <p>AGM (October Meeting)</p> <p>The Annual General meeting will be held on October 23, 2019 at 5:30pm.</p> <p>Standing Agenda Items</p> <ul style="list-style-type: none"> • Quality Committee Update No updates • Governance Committee Update No updates • Finance Committee Update L.Rosenberg presented an update on the procurement program and reviewed the Q1 Financial with the Board. 		
7. Meeting Evaluation	The Board reviewed the prior meeting evaluation results and no concerns were noted.		
8. Adjourn	D.Sartor moved to adjourn.		
9. In Camera	n/a		
10. Next Meeting	October 23, 2019 at 5:30pm at the Main Office.		

 President's Signature

 Date

 Secretary's Signature

 Date