

**HEAD INJURY REHABILITATION ONTARIO**  
**BOARD OF DIRECTORS MEETING MINUTES**

**NOVEMBER 25, 2020**

**5:30 PM**

**Zoom Video Conference**

**Present:** J. Blums, P. Garshowitz, S. Lal, K. Millar, M. O'Brien, S. Paulin, R. Payne, R. Ridge, A. Rudder

**Regrets:** J. D'Ilario

**Staff:** M. Ray-Daniels, B. Strus (recorder)

Item	Discussion	Fwd	Action
1. Education Session	<p>In lieu of an education presentation on Equity Diversity and Inclusion (EDI) as originally discussed, there was agreement to approach in a fulsome and comprehensive manner when the pandemic is not all consuming. S. Lal brought forward existing priority areas to be addressed for including:</p> <ol style="list-style-type: none"> <li>1) Accreditation Working Group, Governance Survey</li> <li>2) Foundation</li> <li>3) Strategic Plan</li> <li>4) EDI planning</li> </ol>		
2. Approval of Agenda	<p><b>Motion</b>            Moved by: R. Ridge            Seconded by: K. Millar</p> <p>That the agenda be approved as presented.</p> <p><b>Declaration of Conflict of Interest</b>            none</p>		
3. Approval of Consent Agenda	<p>That the Consent Agenda consisting of:</p> <ul style="list-style-type: none"> <li>• Board of Directors Meeting minutes October 28, 2020</li> <li>• Finance Committee Meeting minutes November 16, 2020</li> <li>• Quality Committee Meeting minutes November 19, 2020</li> </ul> <p>be approved as presented and voted in Aprio.</p>		
4. Business Arising from the Minutes	<p><b>COVID-19</b>            The number of staff and clients tested for COVID-19 since the</p>		

Item	Discussion	Fwd	Action
	last board meeting, were presented by M. Ray-Daniels, as were the results. M. Ray-Daniels mentioned the agency is as prepared as possible in the event of a COVID positive case.		
5. CEO Report	M. Ray-Daniels presented the CEO report and addressed questions.		
6. Foundation Update	<b>Foundation Update</b> R. Payne and P. Garshowitz provided an update.		
7. New Business	<b>CCHL Membership Motion</b> Moved by: M. O'Brien Seconded by: P. Garshowitz  That the Canadian College of Health Leaders (CCHL) membership for the CEO be approved. Motion Carried.		
8. Standing Agenda Items	<b>Standing Agenda Items</b>  <ul style="list-style-type: none"> <li>• <b>Quality Committee Update</b> Minutes available on Aprio. A working group was created to recommend a plan of action for the Governance Survey. The group includes J., Blums, J. D'Ilario and P. Garshowitz and S. Lal.</li> <li>• <b>Governance Committee Update</b> No updates presented at this time.</li> <li>• <b>Finance Committee Update</b> Minutes available on Aprio.</li> </ul>		
9. Meeting Evaluation	A survey monkey will be emailed.		
10. Adjourn	M. O'Brien moved to adjourn.		
11. In Camera	No in camera session was held.		
12. Next Meeting	January 27, 2021 at 5:30 pm.		

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President's Signature

\_\_\_\_\_  
Date

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Secretary's Signature

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Date