

HEAD INJURY REHABILITATION ONTARIO
BOARD OF DIRECTORS MEETING MINUTES

JANUARY 27, 2021

5:30 PM

Zoom Video Conference

Present: J. Blums, J. D’Ilario, P. Garshowitz, S. Lal, K. Millar, M. O’Brien, S. Paulin, R. Payne, R. Ridge, A. Rudder

Regrets:

Staff: M. Ray-Daniels, C. Sarraf, B. Strus (recorder)

Item	Discussion	Fwd	Action
1. Education Session	J. D’Ilario presented, on behalf of the Governance Survey Working Group, the results of the Governance Survey, which is part of preparation for Accreditation. A discussion ensued over whether to redo the survey to invite 100% participation with current Board member to develop a representative action plan for the coming year.		M. Ray-Daniels to follow-up with Accreditation regarding whether or not a new survey would be accepted and if it could be conducted using an electronic survey tool such as survey monkey.
2. Approval of Agenda	<p>Motion Moved by: R. Ridge Seconded by: M. O’Brien</p> <p>That the agenda be approved once amended to remove the reference to the Quality Committee minutes, since they have not yet been posted to Aprio.</p> <p>Declaration of Conflict of Interest none</p>		
3. Approval of Consent Agenda	<p>Motion Moved by: M. O’Brien Seconded by: P. Garshowitz</p>		

Item	Discussion	Fwd	Action
	<p>That the Consent Agenda consisting of the Board of Directors Meeting minutes November 25, 2020, be approved as presented.</p> <p>Motion Carried.</p>		
<p>4. Business Arising from the Minutes</p>	<p>COVID-19</p> <p>The COVID Outbreak at Elmhurst was discussed and M. Ray-Daniels noted the excellent work of staff at Elmhurst and the leadership to contain the outbreak as quickly and safely as possible. Public Health and the Ministry of Labour conducted reviews and confirmed that all recommended procedures and process were in place, with the exception of The Ministry of Labour issuing one order which was to implement Face Shields. While Face Shields were already in place at Elmhurst due to the outbreak, they were implemented at all other sites proactively as well.</p>		
<p>5. CEO Report</p>	<p>M. Ray-Daniels presented the CEO report and addressed questions.</p>		
<p>6. Foundation Update</p>	<p>Foundation Update</p> <p>R. Payne and P. Garshowitz provided an update regarding the Foundation investments.</p>		
<p>7. New Business</p>	<p>Elmhurst “Outbreak”</p> <p>Addressed earlier in COVID update.</p> <p>Board Consultation Update</p> <p>M. Ray-Daniels and S. Lal reported that consultations are underway to inform the Board’s Strategic Plan. The consultations resulted in a multi-Ministry presentation which was well received and provided valuable input.</p> <p>Vacation Accrual</p> <p>M. Ray-Daniels noted that an update on vacation accrual would be brought forward to the Finance Committee for discussion.</p>		
<p>8. Standing Agenda Items</p>	<p>Standing Agenda Items</p> <ul style="list-style-type: none"> • Quality Committee Update J. D’Ilario reported on the Quality standing items. • Governance Committee Update No updates presented at this time. Next meeting scheduled February 1, 2021. • Finance Committee Update No updates presented at this time. Next meeting 		

Item	Discussion	Fwd	Action
	scheduled February 16, 2021.		
9. Meeting Evaluation	A survey monkey will be emailed and the Board noted a commitment to completing the evaluation forms and providing feedback.		
10. Adjourn	M. O'Brien moved to adjourn.		
11. In Camera	No in camera session was held.		
12. Next Meeting	February 24, 2021 at 5:30 pm.		

 President's Signature

 Date

 Secretary's Signature

 Date