

**HEAD INJURY REHABILITATION ONTARIO**  
**BOARD OF DIRECTORS MEETING MINUTES**

**MARCH 24, 2021**

**5:30 PM**

**Zoom Video Conference**

**Present:** J. Blums, J. D’Ilario, P. Garshowitz, S. Lal, K. Millar, M. O’Brien, S. Paulin, R. Payne, R. Ridge, A. Rudder

**Guests:** Client

**Staff:** M. Ray-Daniels, B. Strus (recorder)

Item	Discussion	Fwd	Action
1. Education Session	A HIRO client provided a presentation about his experience as a brain injury survivor, including his progress toward achieving his goals and the impact of COVID. The Board asked questions and recognized his excellent presentation skills and commitment to reaching his goals.		
2. Approval of Agenda	<p><b>Motion</b>            Moved by: J. Blums            Seconded by: J. D’Ilario</p> <p>That the agenda be approved as presented.            Motion Carried.</p> <p><b>Declaration of Conflict of Interest</b>            none</p>		
3. Approval of Consent Agenda	<p>That the Consent Agenda consisting of:</p> <ul style="list-style-type: none"> <li>• Board Meeting minutes February 24, 2021</li> <li>• Finance Committee Meeting Minutes February 16, 2021</li> </ul> <p>be approved as presented and voted in April.</p>		
4. Business Arising from the Minutes	<p><b>COVID-19</b></p> <p>M. Ray-Daniels reported that the staff and clients at the JRC and Elmhurst have been doing an exceptional job on containing the spread of COVID-19 since one staff at each service tested positive. The JRC ‘outbreak’ was declared to be over today and there has been no indication of any further spread at Elmhurst, although there is close monitoring and testing in place as well as heightened awareness at all HIRO sites.</p> <p>All staff are eligible to be registered to be vaccinated and</p>		

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	<p>many have already received their vaccine. HIRO continues to strongly encourage both public health units to expedite access for clients. HIRO's primary care providers in Niagara and Hamilton have offered to administer the vaccine but the public health units will need to agree to the proposals.</p> <p>M. Ray-Daniels answered questions about uptake of the vaccine among staff and noted ethics consultation regarding this matter.</p>		
5. CEO Report	M. Ray-Daniels presented the CEO report and addressed questions. An Executive Summary was provided at the Board's request.		
6. Foundation Update	<p><b>Foundation Update</b></p> <p>P. Garshowitz referred circulated report to provide an update regarding the Foundation and responded to questions.</p>		
7. New Business	<p><b>JRC and Elmhurst "Outbreaks"</b> Addressed earlier in COVID update.</p> <p><b>Multi-Sector Service Accountability Agreement (MSSA)</b></p> <ul style="list-style-type: none"> <li>• <b>Motion</b> Moved by: M. O'Brien Seconded by: J. Blums</li> </ul> <p>That the MSSA extension be approved as presented. Motion Carried.</p>		
8. Standing Agenda Items	<p><b>Standing Agenda Items</b></p> <ul style="list-style-type: none"> <li>• <b>Quality Committee Update</b> No updates presented at this time.</li> <li>• <b>Governance Committee Update</b> Board Recruitment Working Group held recently.</li> <li>• <b>Finance Committee Update</b> No updates presented at this time.</li> </ul>		
9. Meeting Evaluation	A survey monkey will be emailed.		
10. Slide Show	A client and staff slide show was presented.		
11. Adjourn	K. Millar moved to adjourn.		
12. In Camera	No in-camera session was held.		
13. Next Meeting	April 28, 2021 at 5:30 pm.		

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President's Signature

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Date

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Secretary's Signature

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Date