

HEAD INJURY REHABILITATION ONTARIO
BOARD OF DIRECTORS MEETING MINUTES

APRIL 28, 2021

5:30 PM

Zoom Video Conference

Present: J. Blums, J. D’Ilario, S. Lal, K. Millar, M. O’Brien, S. Paulin, R. Payne, R. Ridge, A. Rudder

Regrets: P. Garshowitz

Staff: G. Imrie, M. Ray-Daniels, B. Strus (recorder)

Item	Discussion	Fwd	Action
1. Education Session	G. Imrie, Interim HR Director presented Enterprise Risk Management, described the risk assessment tool, and reviewed HIRO’s Risk Profile, as determined by the leadership team. The Board asked questions and were satisfied that a system was in place for mitigating risk.		
2. Approval of Agenda	<p>Motion Moved by: J. Blums Seconded by: M. O’Brien</p> <p>That the agenda be approved with the removal of Quality minutes.</p> <p>Motion Carried.</p> <p>Declaration of Conflict of Interest none</p>		
3. Approval of Consent Agenda	<p>That the Consent Agenda consisting of:</p> <ul style="list-style-type: none"> • Board Meeting minutes March 24, 2021 • Governance Committee Meeting Minutes April 12, 2021 <p>be approved as presented and voted in Aprio.</p>		
4. Business Arising from the Minutes	<p>COVID-19 M. Ray-Daniels deferred the COVID update to the CEO report.</p> <p>Recruitment Working Group The applicant review process is in progress, with interviews scheduled. The skill set criteria were determined and recruitment will be made to stagger end-of-term dates.</p>	X	Candidate recommendations will be made at next Board meeting in May.

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	<p>The interview panel is made up of S. Lal, K. Millar, and M. O'Brien.</p> <p>LBCG Consulting Final Strategic Report</p>	X	Board members were asked to review the final LBCG report and provide comments to S. Lal and M. Ray-Daniels
5. CEO Report	<p>CEO Report</p> <p>M. Ray-Daniels presented the CEO report and addressed questions.</p> <p>Considerable effort has gone into efforts to ensure residential clients have access to the vaccine, as communicated with the Board previously. All residential clients but one, have received their first doses and that individual is scheduled for the day after the meeting.</p> <p>The 2020/2021 budget will balance.</p>		Details on the 2020/2021 and 2021/2022 budgets will be provided to the Finance Committee.
6. Foundation Update	<p>Foundation Update</p> <p>R. Payne referred to the circulated report to provide an update regarding the Foundation and responded to questions.</p>		
7. New Business	No new business.		
8. Standing Agenda Items	<p>Standing Agenda Items</p> <ul style="list-style-type: none"> • Quality Committee Update Recently held April 20, 2021: <ol style="list-style-type: none"> 1) QIP year end was tabled for discussion 2) There was consensus to maintain QIP targets for this COVID recovery year 3) Accreditation governance survey will be submitted • Governance Committee Update Recently held April 12, 2021. • Finance Committee Update No updates presented at this time. 	X	1) 2021/22 QIP will be tabled at the May Board meeting

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9. Meeting Evaluation	A survey monkey will be emailed.		
10. Adjourn	K. Millar moved to adjourn.		
11. In Camera	No in-camera session was held.		
12. Next Meeting	May 26, 2021 at 5:30 pm.		

 President's Signature

 Date

 Secretary's Signature

 Date