

HEAD INJURY REHABILITATION ONTARIO
BOARD OF DIRECTORS MEETING MINUTES

NOVEMBER 24, 2021

5:30 PM

Zoom Video Conference

Present: J. Blums, J. D'Ilario, P. Garshowitz, G. Kalopsis, S. Lal, K. Millar, R. Payne, R. Ridge, A. Rudder

Regrets: A.Rice

Staff: M. Ray-Daniels, J.Pajak (recorder), J.Page, G.Imrie

Item	Discussion	Fwd	Action
Education Session	<p>G.Imrie provided a semi-annual update on the Enterprise Risk Management plan and answered questions.</p> <p>It was noted that the work completed on the Enterprise Risk Management plan was exemplary.</p>		
1. Approval of Agenda	<p>Motion Moved by: K.Millar Seconded by:J.Blums All in favour Opposed: none That the agenda be approved as presented. Motion Carried.</p> <p>Declaration of Conflict of Interest No conflict of interest was declared.</p>		
2. Approval of Consent Agenda	<p><i>G.Kalopsis excused himself from the meeting.</i></p> <p>Motion Moved by: P.Garshowitz Seconded by: R.Payne All in favour Opposed: none</p> <p>That the Consent Agenda consisting of:</p> <ul style="list-style-type: none"> • Board Meeting minutes October 27, 2021, approved in Aprio • Quality Committee Meeting Minutes October 19, 2021 approved in Aprio • Finance Committee Minutes Meeting Minutes November 15, 2021 		

Item	Discussion	Fwd	Action
	<p>be approved as presented and voted in Aprio. Motion Carried.</p>		
3. Business Arising	<p>3.0.1 Annual Work Plan</p> <p>Motion Moved by: J.Blums Seconded by: A.Rudder All in favour Opposed: none</p> <p>That the Annual work plan be approved as presented</p> <p>Motion Carried.</p>		
4. New Business	<p>4.0.1 Board Calendar 2022 and Board Education Session</p> <p>Motion Moved by: K.Millar Seconded by: R.Payne All in favour Opposed: none</p> <p>That the Board Calendar for 2022 and Board Education session calendar for 2022 be approved as presented</p> <p>Motion Carried.</p> <p>4.0.2 Governance Policy: Policy Committees</p> <p>Motion Moved by: K.Millar Seconded by: A.Rudder All in favour Opposed: none</p> <p>That the Governance Policy: Policy Committees be approved as presented.</p> <p>Motion Carried.</p> <p>4.0.3 Governance Policy: The Role of the Board Member</p> <p>Motion Moved by: J.D'llario Seconded by: R.Ridge All in favour Opposed: none</p>		

Item	Discussion	Fwd	Action
	<p>That the Governance Policy: The Role of the Board Member be approved as presented.</p> <p>Motion Carried.</p> <p>4.0.4 Board of Directors Self-Evaluation The Board Self-Evaluation will be completed online via Aprio.</p> <p>4.0.5 CEO Performance M.Ray-Daniels noted the timing and process for completion of the CEO Performance review as per governance policy. She noted the tool is new and suggested feedback on the tool and process be shared the Governance Committee.</p> <p>4.0.6 Accreditation M.Ray-Daniels provided an overview of the level of detail and diligence involved in the preparation for Accreditation. The pre-meeting for the Governance Interview will be held on Wednesday, December 8th at 4:30pm via Zoom.</p>	<p></p> <p>X</p> <p>X</p>	<p></p> <p>M.Ray-Daniels to send link to Self-Evaluation for completion by the Directors.</p> <p>M.Ray-Daniels will send the CEO performance evaluation to the Directors of the Board for completion and presentation to the Governance committee.</p>
5. CEO Report	<p>CEO Report <i>G.Kalopsis returned to the meeting.</i></p> <p>M. Ray-Daniels presented the CEO report and responded to questions from the Directors.</p>		
6. Foundation Update	<p>Foundation Update No Updates</p>		
7. Standing Agenda Items	<p>Standing Agenda Items</p> <ul style="list-style-type: none"> • Governance Committee Update No updates 		

Item	Discussion	Fwd	Action
	<ul style="list-style-type: none"> <li data-bbox="477 212 902 243">• Finance Committee Update N.Salciccioli was commended for her work. <li data-bbox="524 317 1159 447">It was noted that access for the Board President and Secretary/Treasurer to HIRO's CRA account has been ongoing since June and is an outstanding item on the committee's agenda. <li data-bbox="524 485 1159 579">A briefing note will be brought forward to the next finance committee to discuss optimal reserve funds. <li data-bbox="524 617 1170 747">The committee requested an update on the status of the revised request for funding to the Foundation. It was noted that the revised request has not been submitted. <li data-bbox="477 821 889 852">• Quality Committee Update No updates 	X	S.Lal to submit the revised request for funding to the Foundation.
8. Meeting Evaluation	No concerns were noted from the last meeting. The number of respondents will be noted in the meeting evaluation update moving forward.		
10. Adjournment	R. Payne moved to adjourn.		
11. In Camera	No in-camera session was held.		
12. Next Meeting	February 23, 2022		