

HEAD INJURY REHABILITATION ONTARIO
BOARD OF DIRECTORS MEETING MINUTES

FEBRUARY 24, 2021

5:30 PM

Zoom Video Conference

Present: J. Blums, J. D’Ilario, P. Garshowitz, S. Lal, K. Millar, M. O’Brien, S. Paulin, R. Payne, R. Ridge, A. Rudder

Guests: M. Dodokin, S. Lough

Staff: M. Ray-Daniels, C. Sarraf, B. Strus (recorder)

Item	Discussion	Fwd	Action
1. Education Session	M. Dodokin and S. Lough of LBCG made a presentation and consulted with the Board to further help inform the report they are working on to support the Board’s strategic plan.		M. Dodokin and S. Lough to prepare report by March 5, 2021
2. Approval of Agenda	<p>Motion Moved by: P. Garshowitz Seconded by: J. Blums</p> <p>That the agenda be approved as presented. Motion Carried.</p> <p>Declaration of Conflict of Interest none</p>		
3. Approval of Consent Agenda	<p>That the Consent Agenda consisting of:</p> <ul style="list-style-type: none"> • Board Meeting minutes January 27, 2021 • Quality Committee Meeting minutes January 19, 2021 • Governance Committee Meeting Minutes February 1, 2021 <p>be approved as presented and voted in Aprio.</p>		
4. Business Arising from the Minutes	<p>COVID-19 M. Ray-Daniels reported that the leadership and staff continue to do an exemplary job, but people are tired and stressed.</p> <p>Sister agencies continue to report outbreaks and even client deaths due to COVID-19.</p> <p>It appears that 100 percent of families/clients will consent to the vaccination. Although hard data is not available,</p>		Invitation for meeting with Dr. Dale Kalina to be sent to Board.

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	<p>anecdotally the rate of uptake among front-line staff in similar agencies appears to be between 65-75%. HIRO is sharing information and making a guest speaker available to staff to support them to make informed decisions. The Board is invited to join the information session with Dr. Dale Kalina on Thursday, March 4.</p> <p>Accreditation Survey 2021 C. Sarraf conducted the 2021 Governance Accreditation Survey with the Board.</p>		<p>Staff to submit survey results to Accreditation and report back to the Board regarding next steps.</p>
5. CEO Report	M. Ray-Daniels presented the CEO report and addressed questions.		
6. Foundation Update	<p>Foundation Update R. Payne provided an update regarding the Foundation.</p>		
7. New Business	<p>Board Recruitment The Board terms were reviewed, and it was noted that in addition to the two current vacancies, S. Paulin's term will end in May 2021 and M. O'Brien's term will end in Oct. 2021. A working group was struck to finalize the requirements and to work on recruitment of new Board members.</p> <p>Foundation Funding Request A funding request letter was reviewed and discussed.</p> <p>Motion Moved by: J. Blums Seconded by: M. O'Brien</p> <p>That the Funding Request Letter be approved to present to the Foundation. Motion Carried.</p>		<p>The working group including S. Lal, P. Garshowitz, K. Millar, M. O'Brien, J. Blums and R. Payne, will meet soon.</p>
8. Standing Agenda Items	<p>Standing Agenda Items</p> <ul style="list-style-type: none"> • Quality Committee Update No updates presented at this time. • Governance Committee Update Most recently held February 1, 2021. • Finance Committee Update Most recently held February 16, 2021. Minutes to come. 		

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9. Meeting Evaluation	A survey monkey will be emailed.		
10. Adjourn	M. O'Brien moved to adjourn.		
11. In Camera	An in-camera session was held.		
12. Next Meeting	March 24, 2021 at 5:30 pm.		

 President's Signature

 Date

 Secretary's Signature

 Date