

HEAD INJURY REHABILITATION ONTARIO
BOARD OF DIRECTORS MEETING MINUTES

MARCH 23, 2022

5:30 PM

Zoom Video Conference

Present: S. Lal, J. Blums, J. D'Ilario, P. Garshowitz, G. Kalopsis, K. Millar, R. Ridge, A. Rudder,
R. Payne, A. Rice

Regrets:

Staff: M. Ray-Daniels, G. Imrie, J. Page (recorder)

Item	Discussion	Fwd	Action
Education Session	David Mifsud from George Street Law Group discussed Non-Profit Governance, Fiduciary and Financial Responsibilities and ONCA compliance.		Presentation and recorded education session are available on Aprio.
1. Approval of Agenda	<p>Motion Moved by: R. Payne Seconded by: A. Rice Opposed: none</p> <p>That the agenda be approved as presented. Motion Carried.</p> <p>Declaration of Conflict of Interest No conflict of interest was declared.</p>		
2. Approval of Consent Agenda	<p>Motion Moved by: J. Blums Seconded by: P. Garshowitz All in favour</p> <p>Opposed: none Motion Carried.</p>		
3. Business Arising	<p>Multi-Sector Accountability Agreement (MSAA) and Community Annual Planning Submission (CAPS)</p> <p>CEO provided a status update for the Multi-Sector Accountability Agreement and advised that the Community Annual Planning Submission requirement has been carried over for another year.</p>		

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4. New Business	<p>Strategic Plan Dashboard</p> <p>M. Ray-Daniels shared a draft reporting dashboard that provides high level indicators on strategic initiatives, operations, and compliance for the Board. Discussion ensued, and questions were answered. Implementation of the dashboard will begin April 1, 2022.</p>	x	<p>CEO to ensure ongoing reporting on admission and discharge data with plans to secure on-going funding for residential beds.</p> <p>Board to review dashboard format periodically.</p>
5. CEO Report	<p>CEO Report</p> <p>M. Ray-Daniels presented the CEO report and responded to questions from directors.</p>		
6. Foundation Update	<p>Foundation Update</p> <p>R. Payne acknowledged the thank you letter and renovation photos from HIRO. The Board was advised that an auditor has been engaged to provide a full audit.</p> <p>The Foundation is reviewing inflation impacts with financial advisors and is moving forward with Board recruitment; actively seeking qualified applicants.</p>	x	<p>CEO to share Foundation recruitment advertisement with the Board.</p>
7. Standing Agenda Items	<p>Standing Agenda Items</p> <ul style="list-style-type: none"> • Governance Committee Update <ul style="list-style-type: none"> ○ No updates. Next meeting Thursday April 12 • Finance Committee Update <ul style="list-style-type: none"> ○ No updates. Next meeting Tuesday June 14 • Quality Committee Update <ul style="list-style-type: none"> ○ No updates. Next meeting Tuesday April 19 		
8. In Camera	<p>S. Lal shared that CEO performance-based compensation has been addressed and the new assessment framework format will be used for 2022-2023 fiscal year.</p>	x	<p>Governance Committee to review new assessment format and report back to the Board.</p>

Item	Discussion	Fwd	Action
9. Meeting Evaluation	S. Lal encouraged 100% participation for survey completion.		
9. Adjournment	G. Kalopsis moved to adjourn.		
11. Next Meeting	April 27, 2022		