



**BOARD OF DIRECTORS
MEETING MINUTES**

In-Person/Zoom

Wednesday November 27, 2024 – 5:30PM – 7:00PM

Present: S. Lal, R. Ridge, A. Rudder, J.Blums, U.Tamberg, J.D’Llario, P.Fergus, MJ DeSousa, G.Kalopsis, T.Riviere, W.Lawson

Regrets: A.Rice

Absent:

Staff: M. Ray-Daniels, J. Roberts (recorder), G.Imrie, J.Bonneville, M.Jackson

Guests: Carl Simon, Jean Asuncion, Stephen Park (HIROC)

ITEM	DISCUSSION	FWD	ACTION
1. Board Education	Carl Simon and associates from HIRO’s insurance provider HIROC presented an overview of HIRO’s insurance policy and answered questions.		
2. Approval of the Agenda	<p>Motion That the agenda be approved as circulated.</p> <p>Moved by: G.Kalopsis Seconded by: U.Tamberg All in favour: all Opposed: none</p> <p>Motion Carried.</p> <p>Declaration of Conflict of Interest No conflict of interest was declared.</p>		

<p>3. Approval of Consent Agenda</p>	<p>A. Governance Committee Update</p> <p>G. Kalopsis provided an update from the committee, highlighting two items for approval: the Annual Board and Committee Calendar and the Enterprise Risk Management (ERM) Profile.</p> <p>Management presented an overview of the ERM Profile, noting that the new client management record system addresses several risk events related to privacy and client care.</p> <p>The Annual Board of Directors Strategic retreat has been scheduled for Saturday, March 29th.</p> <p>B. Finance Committee Update</p> <p>S. Lal noted that the committee has endorsed two items for approval: the Q2 Financial Report and the Operating Reserve. The budget is on track for Q2 and the increase will be reflected in the Q3 report. Details of the Operating Reserve investment proposal were reviewed and no concerns were noted.</p> <p>The committee also discussed investment performance reporting and the Capital Strategies Reserve and confirmed alignment with policy.</p> <p>S. Lal made a compelling argument for another Board member to join the Finance Committee.</p> <p>C. Quality Committee Update</p> <p>J. D'LLario provided an update from the Quality Committee, noting that the committee is recommending two items for approval: the QIP Q2 results and year-to-date performance and the election of Adam Rice to Quality committee Chair.</p> <p>Management provided an overview of the QIP, Quality Dashboard and Bed Census noting that bed offers are expected to be back on track by the end of the fiscal</p>	<p>X</p> <p>X</p> <p>X</p>	<p>Management will insert a target range in the next iteration of profile, per the recommendation of the Governance Committee.</p> <p>Management will provide a package of information to support the board, in preparation for the Board retreat.</p> <p>Board members to consider</p>
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	<p>year.</p> <p>Management provided an update on surge planning across the healthcare system in preparation for respiratory illnesses, including RSV, COVID-19, colds, and flu. It was noted that the province-wide shortages in home care supplies have not affected HIRO clients to date and the situation is being closely monitored.</p> <p>Motion</p> <p>That the Consent Agenda consisting of the following be approved:</p> <ul style="list-style-type: none"> • Governance Committee Minutes Nov 6 ,2024 • Finance Committee Minutes Nov 19, 2024 • Quality Committee Minutes Nov 19, 2024 • Board Meeting Minutes Sept 27 , 2024 <p>Moved by: J.Blums Seconded by: A.Rudder All in favour: all Opposed: none</p> <p>Motion Carried.</p>	x	<p>volunteering for the Finance Committee.</p> <p>Board members who have not yet completed the Board Self-Evaluation are asked to do so.</p>
<p>3.CEO Report and Strategic Dashboard</p>	<p>M. Ray-Daniels presented an overview of the Strategic Dashboard, highlighting the Q2 results and year-to-date performance. Performance is tracking well, and no significant changes are anticipated for Q3.</p> <p>M. Ray- Daniels also provided an update on the current political landscape and discussed how HIRO is navigating conversations around Alternate Levels of Care.</p>		
<p>4. New Business</p>	<p>A. Finance Committee Approvals</p> <p>Motion</p> <p>That the Board approves the Finance Committee consent agenda consisting of Q2 Finance Report and Operating Reserve Investment as presented.</p>		

	<p>Moved by: G.Kalopsis Seconded by: J.D'llario All in favour: all Opposed: none</p> <p>Motion Carried.</p> <p>B. Governance Committee Approvals</p> <p>Motion That the Board approves the Governance committee consent agenda consisting of the Annual Board and Committee calendar and ERM profile.</p> <p>Moved by: J.Blums Seconded by: MJ De Sousa All in favour: all Opposed: none</p> <p>Motion Carried.</p> <p>C. Quality Committee Approvals</p> <p>Motion That the Board approves the Quality committee consent agenda consisting of the Quality Improvement Plan Q2 Results and year to date as presented and the election of Adam Rice to Quality committee Chair role.</p> <p>Moved by: J.D'llario Seconded by: G.Kalopsis All in favour: all Opposed: none</p> <p>Motion Carried.</p>		
<p>7. Meeting Evaluation</p>	<p>R. Ridge provided a summary of the evaluation from the last meeting.</p>		

8. Adjourn	A.Rudder moved to adjourn the meeting		
9. Next Meeting	Wednesday February 26, 2025		